**Chester Diocesan Guild of Church Bell Ringers**

**Application For a Grant or Loan from the Bell Restoration and Augmentation Fund**

*This form should be sent to the Guild Bell Restoration Officer. A copy should be sent to the Guild Secretary. Their names and addresses can be found in the Guild report or at the Guild Website* [www.chesterdg.org.uk](http://www.chesterdg.org.uk/)

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| Date of Application | Date received by Guild Officer |

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| Name of PCC or Responsible Authority and their correspondence address |

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| Name and address of building where proposed work will take place |

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| Nature of the proposed work |

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| Why is this work necessary? |

Has the PCC or Relevant Authority agreed to the work? YES NO

**If yes,** What was the decision date?

Has a Faculty been applied for? NO

 YES (but not yet granted)

 YES (date granted)

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| What is the estimated Cost of the Work? |

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| Please indicate the amount of VAT to be reclaimed |

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| Please give details of how the cost has been mitigated, for example by the use of local labour |

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| What is the anticipated timescale of the project? |

**For work which exceeds £5000 pounds in value the Guild require at least two quotations from Companies which are competent to carry out the work. Copies of those quotations should be attached to this application.**

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| Which Company is your preferred option. *Please note that this does not have to be the cheapest quote. If your preferred contractor is more expensive you may wish to give your reasons.* |

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| Please state the exact name of the account to which any grant/loan should be paid if this application is successful.  *Please note this will be what appears on any cheque from the Guild.* |

If there is any further information which you think is relevant, or you have any additional comments please append them to this application form.

Number of attached pages, including quotations

Signed and Dated

***For BRO use***

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| --- | --- |
| Date of next Guild Cttee Meeting |  |
| Value of Work |  |
| Value of Grant and Date Approved |  |
| Release of Funds |  |